



The Vineyard School Governing Board

Minutes of School Development & Pupils Committee meeting held on 11th March 2020 at 6pm at the school

Governors Present: Ruth Whymark (RW)
Antony Cook (AC)
Tara Lawson (TL)
Simon Williams (SW) (by video conference)
Chloe Garth (CG) (by video conference)
Amy Salem (AS) (by video conference)

In Attendance: Mary Wakefield (MW)
Liz Foster (LF)
Richard Rosewell (Associate Member) (RR)
Anna Mantle (Clerk) (by video conference)

Absent: Kirsty MacEachen (KM)
Anke Monestel (AM)
Fern Carter (FC)

Meeting started at 6pm.

Note that due to the corona virus and self isolation requirements in place at the time, the clerk was unable to attend the meeting in person. It was agreed in advance that this meeting could take place partially by video conference.

Item	Action
1. <u>Apologies for Absence</u> Apologies received and accepted from Kirsty MacEachen, Anke Monestel and Fern Carter.	
2. <u>Governors' Declaration of Interests</u> No direct or indirect pecuniary interests were declared.	
3. <u>Minutes of the last meeting (27 November 2019) and matters arising</u> Governors agreed that the minutes of the last meeting were a true and accurate record. Matters arising had all been completed, except for the arrangement of a safeguarding visit. This had had to be postponed. AC and FC to rearrange.	
4. <u>Presentation about P.E.</u> Governors welcomed Liz Foster, who presented on her development of a bespoke Physical Education curriculum for the school. LF explained that she began by gathering feedback from parents, children and teachers by asking what they felt the purpose of P.E. is. She explained that she has used this	

feedback as well as discussion with a London-wide P.E. panel and a critical friend at Kingston University to inform the intent of The Vineyard P.E. curriculum which is to encourage all children to become more physically literate and to engage and excite all children about P.E. through promoting a broad and diverse range of movement, as well as supporting the development of 21st Century skills (including working collaboratively, strategic thought and reasoning/critical arguments). Every child will be able to find success.

LF explained that she has developed a clear journey for each year and she demonstrated how she has implemented a different lesson plan format to support teachers in the planning and implementation of P.E. lessons to follow the curriculum.

AS commented from a staff perspective that she is very pleased with the shared language and the clarity with which the curriculum is set out. RR agreed that this was making a really positive impact on the delivery of P.E. at school. He also explained that there were other activities in place outside of formal P.E. lessons to encourage an hour of activity a day, including the Daily Mile, playground activities (climbing wall and climbing frame) and this forms part of the whole physical development of children.

Governors commented that it is interesting to have this overview of P.E., tied to The Vineyard Values and said they would be interested in seeing how this approach is picked up in other subject areas. They commented that it would be interesting to see the connection of knowledge organisers for each subject area.

RW commented that that this link is not included in the development of each subject journey but would form part of the next phase of development.

Governors asked about the resourcing of the curriculum plans.

LF explained that there were activities, such as yoga for Y6, which is paid for by voluntary contributions. She said that the PTA had funded equipment to support the curriculum.

Governors asked about swimming.

LF explained that she had made changes to the provider and set up of swimming lessons to improve the quality of the provision and ensure that it supports better progression of all pupils.

Governors asked about the Sports Premium report and swimming progress report.

LF explained the steps taken by the school to support pupil premium children to encourage progress and participation in swimming. She stated that there are a high percentage of children who can swim 25m and those who cannot receive extra support.

There was a discussion about how bikeability sits outside the P.E. curriculum and swimming sits within the school's sports curriculum.

Governors asked about girls' participation in sport.

LF said that lack of participation tends to start at secondary level. She said that they made efforts to engage everyone in P.E. The intent is that everyone will find success in some element of the curriculum.

RW thanked LF for all her efforts. She explained that LF leads by example and is very knowledgeable about her subject and has made a massive impact on the school's understanding of P.E.

Governors had no further questions and thanked LF for her hard work.

5. RSE and PSHE policies

Mary Wakefield (PSHE Subject lead) had circulated the RSE and PSHE policies in advance. She explained The Vineyard School is an early adopter of the

<p>Jigsaw scheme of work and these model policies. There is a statutory requirement to adopt RSE policies by September 2020.</p> <p>She explained the legislative changes that were being made; namely, children cannot be withdrawn from the science-based explanations of puberty and development. The PSHE relationship elements are non-statutory. Governors commented that the development of the policy previously had sought to make these distinctions between science and relationship, but recognised that not all schools had applied the same rules.</p> <p>RW explained that if parents do wish to withdraw their children from the PSHE elements they are required to have a meeting with her to discuss their concerns. She recognised it is the parents' prerogative to withdraw their children, but stated that often having explored their concerns they often transpire to be misconceptions and they are reassured by the school's approach. MW to add a note about this procedure in the policy.</p> <p>There followed a discussion about Jigsaw who have developed the scheme of work and it was suggested that it would be useful to make the parental resources available on the school website.</p> <p>Governors asked how MW proposed to measure the impact on pupils.</p> <p>MW said that she would like to organise a questionnaire to find feedback.</p> <p>Governors asked how the e-safety policy links to this, since these policies include online and offline relationships. RW stated that they are linked together and reassured them that internet safety is underpinned by the PSHE policy.</p> <p>RW and governors thanked MW for all her hard work.</p> <p>RSE and PSHE policies approved. Frequency of review: Every 3 years (unless significant changes require earlier review) Approval by: School Development & Pupils Committee</p>	
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7.05pm Simon Williams, Mary Wakefield and Liz Foster leave.

<p>6. <u>School Evaluation and SIP</u> RW provided a verbal update on the current School Development Plan and SIP, which has been evaluated in light of the 2019 changes to the Ofsted framework. She explained that it is estimated that 3% of the schools currently rated Outstanding would achieve the same grade if reviewed today due to Ofsted's shift in expectations. The SIP document (to be circulated after the meeting) identifies next steps to move the school towards Outstanding. It evaluates personal development as outstanding, and other areas as good with elements of outstanding. There is a clear plan in place including changes to early literacy and phonics teaching which should have an impact in the summer assessments, as well as developing subject leaders to enable them to adopt the best practice approaches demonstrated by Liz and Mary in their areas.</p> <p>Governors asked whether there were any particular areas of focus. RW explained that computing is a key focus and plans are in place to recruit a full time teacher as well as source external resources to facilitate the teaching of the subject. She also indicated that Modern Foreign Languages is an area of focus. There is also a requirement to think creatively and review resourcing to include T&L responsibilities for staff leading subjects and structurally allow them the time to develop their subject areas.</p> <p>RW to circulate the document and requests feedback ahead of the FGB where it will be presented for full review.</p>	<p>RW</p>
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7.

Covid 19 planning

Governors were updated on the school's planning and preparation for Covid 19. Governors were reassured that the school is well prepared, attending regular briefings with local heads, maintained a watching brief on government health advice and had taken early action to purchase hand sanitiser, introduce hand-washing protocols and acted quickly throughout the developing situation to keep parents and staff updated.

Feedback to date has been positive in terms of the level and frequency of communication.

Plans are being drawn up in the event that the school is asked to close, including Google Classroom and ensuring all staff are able to access shared drives. RW was keen to emphasise that in the event of the school closing the expectation should be to maintain knowledge already acquired, rather than introducing new curriculum elements. She is working on a policy for parents. It is crucial that teachers are not overwhelmed by parental contact; the main focus will be on children. She is also acutely aware of the requirement to consider pastoral support in the event of an extended closure.

RW explained that she is in contact with the Chair and Vice Chair of Governors with regards operational decisions, and was acting all the time on advice from Public Health England.

Governors are requested to review the policy via email, send in comments and feedback for sign off ahead of the FGB.

Note: in these unusual circumstances, the Clerk joined the meeting remotely due to self-isolating.

Meeting concluded 7.50pm.

Date of next meeting: Wednesday 13 May 2020 at 6pm

Summary of action points:

Action point	Responsibility
Circulate SIP	RW