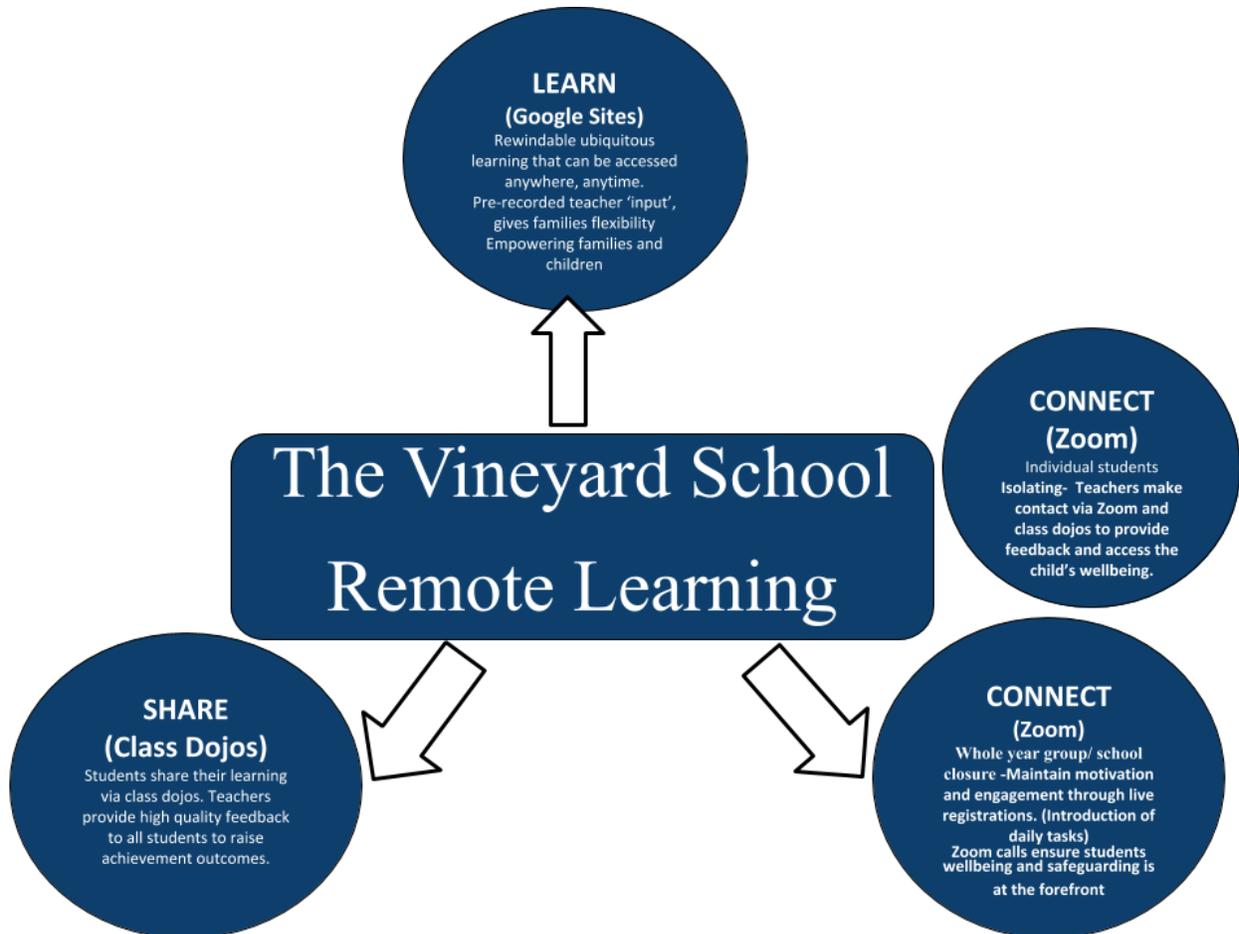




**The Vineyard School
Remote Learning Policy**

Learn Connect Share Pedagogy



Aims

Our aim is to continue to provide Vineyard students access to schooling remotely if ;

- An Individual child is isolating due to Covid related illness.
- An Individual has been identified by track and trace that they may have been exposed to Covid 19.
- A Whole class/ year group bubble is self isolating due to Covid related illness.
- A local/full lockdown occurs.

Guidelines

If individuals are isolating:

Remote learning is organised through google sites and can be accessed at home through the 'pupil portal' under 'our school' section of The Vineyard School website.

The individual year group google sites will be updated with the weeks learning each Sunday for the following week.

Teacher input will be provided through short video clips (voice overs with slides) that explain each learning task for the week.

Students submit work via Class Dojo by the end of the school day (3pm) so teachers can provide feedback.

Children will need to attend a daily zoom registration with a member of staff using a zoom link provided by the classroom teacher.

If a whole class/ year group bubble is self isolating due to Covid related illness OR a local/full lockdown occurs the following will be applicable:

Teachers will facilitate a daily registration via zoom. All students will be expected to attend. The session will include registration, an introduction of the morning/afternoon tasks, and feedback on the previous day's learning.

Students will be required to complete the learning tasks and submit their work by 3pm for teachers to review and provide feedback the following day during the daily registration.

Classroom teachers

1. All learning tasks should be uploaded to google sites by Sunday for the following week.

The work set each week should consist of:

- Book club- (This is only required if students in the year group are isolating, if you are given notice of a child isolating, book club should be available the next school day)
- Maths- Four/ Five weekly lessons (depending on year)
- English- Four/Five weekly lessons (depending on year)
- Foundation subjects - Weekly slides
- Phonics - if applicable (Ruth Miskin video links provided)
- Reading, TTRS and Spelling Shed
- Daily handwriting slides (KS1) / 3x weekly Handwriting slides (KS2)
- Free learning challenges (EYFS)

2. May provide a Google form on their homepage for general work related comments.
3. Voice overs for each slide explaining the learning task should be provided.
4. Wherever possible, the work set should reflect the normal curriculum.
5. Teachers must archive previous learning so keep a record of the work set.
6. Children who are not attending the daily registration, completing online work/ TTRS/ Spelling Shed should be noted by the teacher and highlighted as a cause for concern through DoL and the Headship team.

Specific to:

If individuals are isolating:

7. Their work is acknowledged when submitted through Class Dojo and feedback/next steps are given via class dojo and/or Zoom.
8. Children need to attend a daily zoom registration with a member of staff using a zoom link provided by the classroom teacher.

If a whole class/ year group bubble is self isolating due to Covid related illness OR a local/full lockdown

9. Teachers ensure that whole class generic feedback is given during the zoom registration and the teacher may choose to offer students additional support at that time.
10. Provide ONE consistent zoom link to be posted on 'Class Story' on Class Dojo for registration.

Directors of Learning

1. Should oversee the consistency and quality of work set.
2. Should check in regularly with their teams to ensure that staff are consistent in their approaches and pick up on any potential concerns early on.
3. Should provide support to colleagues in their teams to ensure that work is provided as required.

Deputy Head

1. Should check in on staff members to see if there are any issues either academic or pastoral.
2. Should oversee pupil engagement with home learning, intervening and escalating as appropriate.

Assistant Head for Inclusion

1. Should co-ordinate the TLSAs to reach out to pupils / parents/ staff and provide guidance and feedback as necessary.

2. If necessary, should connect with parents and / or pupils on the SEND register to check how they are coping with the home learning.

Pupils

1. Pupils should endeavour to complete all work set, as far as resources and support allow them.
2. Pupils should engage with online forms and discussions in a positive and respectful manner using written English of the same standard expected in school with adult support with our youngest learners.

Specific to:

If individuals are isolating:

1. Pupils should review weekly work and make (an amount) submissions via class.
2. Action any feedback or next steps the teacher gives them via class dojo.
3. Attend ONE daily zoom call with their teacher or member of staff.

If a whole class/ year group bubble is self isolating due to Covid related illness OR a local/full lockdown

1. Pupils should attend the daily zoom registration at time given by the Teacher.
2. Pupils should complete all learning tasks and submit via class dojo by 3pm.
3. If pupils are unsure about the work, they should reach out to their teacher via the google form on the class site.

Parents

1. Should encourage and support their child's / children's work.
2. Provide an appropriate place that the child can work without interruption and check that the set work is completed to a sufficiently high standard.
3. Upload pieces of work to the pupil portfolio on class dojo when required so that the teacher can respond and give appropriate feedback.
4. Should contact the class teacher / Director of Learning of the phase, if there are any concerns through info@vineyard.richmond.sch.uk

Specific to:

If individuals are isolating:

5. Liaise with their child's class teacher on when a 1:1 zoom call can take place.

If a whole class/ year group bubble is self isolating due to Covid related illness OR a local/full lockdown

6. Ensure their child/children attend the daily zoom registration.
7. Ensure that their child's /children's work is submitted by 3pm for teachers to assess.

